



Advanced Scope Planning for Large Projects

Who should attend this seminar

This seminar is designed for senior managers and experienced project managers who are involved in linking projects to corporate planning. This is especially important if the projects will have long-term impacts on an organization.

What you will learn

- Linking corporate and project planning
- Definition of portfolio management
- Importance of project selection criteria
- Application of project management techniques to complex projects

Seminar format

- One day with workshops, discussion and lecture

Seminar take-aways

- Complete seminar manual with all visual aids
- On-line and telephone support for past seminar participants
- Certificate of completion with 7 Professional Development Units

Seminar Outline

Project Portfolio Management Techniques

Linking the project portfolio to corporate strategies – Integrating project planning with corporate planning – The project funnel – The priority setting process

The Project Selection Process

The project selection process – Development and use of project selection criteria – Developing and providing the project's business case

Large Complex Project Scope Planning

Definitions – Special characteristics of large complex projects – Life cycle effect on planning – The complete project model – The project planning model – Software support for scope definition

Project Charter Development

The project character – Hierarchy of characters – Project definition: *Clear project purpose – Product definition – Scoping statements* – Project Parameters: *Schedule & budget objectives w/ class of estimates applied – Known constraints – Assumptions – Risk assessment*

Advanced Work Breakdown Structure Approaches

WBS planning considerations – Team approach to WBS Development – Multiple product projects/programs – Using product development flow diagramming – Importance of the WBS dictionary – Different visibilities of the WBS - WBS workshops

Conclusion